

abell morliss

contract preparation service

INTRODUCTION

As already detailed ([IR35 detailed notes](#)) since the IR35 Regulations were introduced on 6th April 2000 much greater care is needed in the drafting of contracts for work done through Personal Service Companies. To support and assist our clients we have made arrangements to provide a full contract preparation service which will provide you with assurance that any contract entered into will be outside the IR35 tax rules. Please do be clear that this service involves us using leading legal advice and support to ensure that the service you get is assured and professional. We have not drafted our contract on the basis of internet freebies or a chat in the pub – substantial investment has been made by us to deliver the product you need. As with all Abell Morliss services we have minimized paperwork and eliminated jargon so that you know what you are getting for your money.

OUR SYSTEM IS SIMPLE TO USE

When negotiating a new contract give your client – often an agency - our details and ask them to fax us the terms that you have agreed with them subject to contract. We will respond within 24 hours to them and you with a draft contract drawn in accordance with the terms agreed, but also complying with IR35 requirements. Should the terms you have negotiated threaten the success of this, for example naming you as the sole personal provider of the service we will contact you to advise of the problem and suggest a solution.

HOW MUCH?

~~Our fees are drawn in accordance with our standard scale starting at £105/hour plus any disbursements needed to keep us comfortable and you're irrevocably tied to us and we can't possibly give an estimate of fees in advance drone drone.....~~ - no no we don't do that to you - that's the opposition!! - it's £214 to register and for your first contract. Subsequent contracts are £94 each, which feels like excellent value compared to a lawyer.

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ANY –VE ASPECTS TO THE SERVICE?

We cannot give you an absolute guarantee our system will work, just as we can't guarantee no accounts prepared by us will ever be queried by the Inland Revenue. However you know what our track record is so be confident.

If there is a challenge to your contract we will handle any query from the Inland Revenue, just as we do without further charge, at present on accounts matters. Should the Revenue decide to push you all the way to a General Commissioners Hearing we will continue to support you without extra charge, but we strongly advise that in order to succeed at the Commissioners that you are professionally represented by our legal team. Sadly they do not come cheap as they are experts in the field of Contract Law, but they will be good value and they can estimate likely costs should their services be engaged.

For those wishing to sleep all night every night with no interruptions whatsoever, why not sign up for our guarantee scheme? This is only £599pa. for complete cover even including a General Commissioners Hearing representation by our above-mentioned legal team.

As with our outstanding banking service remember you only have to talk to us not lawyers or bankers – an irresistible attraction in itself ?!

Feel free to put our service up against any competition and then decide!!

Call 0170 840 4507 and we'll answer any queries you may have

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LET'S GO!

To prepare a contract for a subscriber we need:-

1. Agency
 - 1.1. Name
 - 1.2. Address
 - 1.3. Telephone number
 - 1.4. Fax number
 - 1.5. Email
2. Name of ultimate Client
 - 2.1. Address of Client
 - 2.2. Address
 - 2.3. Telephone number
 - 2.4. Fax number
 - 2.5. Email
3. Brief description of the duties
4. Period of project
5. Contract rate – could be per hour/day/week or even per unit of project completed
6. Start date
7. End date
8. Invoicing arrangements
 - 8.1. frequency
 - 8.2. format
 - 8.3. supporting papers required e.g. timesheet
 - 8.4. settlement terms
9. Special clauses appropriate to your assignment